

MINUTES
REGULAR MEETING
CITY COUNCIL

March 7, 2022

Ronnie Thompson, Mayor

Sally W. Sandy, City Manager
Louis E. Vinay, Jr., City Attorney

Wendy Cato)
Christopher Hawkins) Council
Chris Jernigan – attended remotely)
Butch McSwain)

Interpreters
Danette Steelman-Bridges
Ernest Williams, IV

Councilman Jernigan attended the meeting remotely by WebEx.

All votes at this meeting were taken by roll call with the Mayor asking if Councilman Jernigan had heard all the details of the item in question and asking him to voice his vote. In each one, the Councilman offered he had heard and understood the item and the motion, and clearly and audibly stated his vote.

I. Call to Order – The Mayor called the meeting to order in the Council Chamber at City Hall at 6:00 p.m.

II. Public Comment – The Mayor stated the guidelines for public comment and said speakers were to be called in order of sign-up for those who appeared in person; however, due to COVID-19 the Council was still accepting public comments via email, U.S. mail, or hand-delivered letters.

(Most citizens at this meeting were speaking on the topic of a homeless encampment at 118 Dogwood Street.)

•John Shelor resides at 204 Smokerise Street. He stated he was representing people of his neighborhood and asked for a show of hands to those neighbors in attendance. He stated the neighbors felt the need to increase security recently. He said this has always been a quiet neighborhood, but now all homes are locked down solid. He said he has read many articles which states crime increases where homeless are found including violent crime, drugs, theft, and rape. He stated that property values go down when homeless are around.

•Suzy Fitzgerald stated she was representing The Meeting Place Mission located at 208 White Street. She stated The Meeting Place provides transitional housing and emergency shelter saying they had 6,900 night stays in 2021 which included helping 40+ families. They have helped families get into housing since 2011. She said that all

people who reside in the shelter are employed, and work with a case manager. She said that in a five-year period they have had a 96% success rate. Fitzgerald wanted the community to know what The Meeting Place has to offer.

- Joseph Bateman resides at 118 Dogwood Drive. He said this was not a homeless camp but “friends in my backyard”. He stated the police say there is no problem with people in his backyard. He shared an outline of his plans for what to do for the homeless community. He said he felt the “program” is already successful with some homeless going back to work. He stated that he feels it’s immoral to say that someone “has” to own a home. He said if people don’t want to support what he’s doing, don’t go against us, saying if a person doesn’t agree “to each his own”. He says he is trying to make a difference in his community. He feels he has been trespassed against with people coming to visit his friends.

- Floyd Bethea resides at the campsite at 118 Dogwood. He started with don’t judge a book by its cover, saying that all people are not the same. He said everyone is born differently and before you start to judge get to know the judge. He went on to say don’t cast the first stone. He stated he was willing to help neighbors and just wants to be friendly. He said he was just unfortunate, and that not all were walking the same path.

- Jessica Beam resides at the campsite 118 Dogwood. She stated she has been homeless for 10 years and that she is not a bad person. She said she wants the chance for people to get to know her. She stated it is hard to be out there being judged. She said she goes out every day to look for a job. She said she has a bicycle and wishes there were more low-income apartments, saying that rent is high.

- Judi Ford resides at 119 Dogwood Drive. She stated she has a degree in human services. She acknowledges the Batemans have good intentions but this situation needs to be handled by skilled counselors. She stated they are worried about walking their own property and finding drug paraphernalia. She said the neighbors are concerned about raw sewage, roaming dogs, and other basic security concerns. She did say that she has not personally seen anyone on her property but has heard from others there have been people on their property. She said it would be ok if the Bateman’s had a 15-20-acre farm in the country, but not on such a small unfenced property. She believes the Batemans have sincere intentions but without forethought, or consulting the City or the neighbors, it was not a good move. She said they are asking the City to remove the camp from their neighborhood

- Tim Norman resides at 511 East Union Street. Norman said the City’s Development & Design (D&D) department has ordinances which regulate land use. He stated that he firmly expects the Council to support the City Attorney, Manager and D&D to hold 118 Dogwood to the same standards as they do all landowners, developers, and homeowners. He said the ordinances must be applied and enforced equitably. He said by doing this it protects the rights of all property owners.

•Jeff Barrett has resided at 806 Vine Arden for almost 20 years. He also said he was a 20-year veteran and has spent 21 years as an educator in the Burke County school system. He stated he shared a photo of the homeless camp on Herron Street with his students. He said his students thought this was in Bosnia, not in Morganton. He stated he is worried about security especially if his wife is home alone. He shared that recently he was in the shower when someone beat on the side of his house. He said in the 20 years of living on Vine Arden he has never locked a vehicle or worried about his wife, but he does now. He said he doesn't know these people and that sometimes folks just don't want to be helped.

Victoria Smith, and Mike Irvin also signed up but due to time limits were unable to speak. Council also received emails on the topic of the homeless camp on Dogwood Drive.

III. Pledge of Allegiance to the Flag – The Pledge was led by Councilman McSwain.

IV. Invocation – The invocation was given by the Rev. Jasper W. Hemphill, Jr., Ekklesia Bible Institute and MDPS Chaplain.

V. Introduction of Council – The Mayor introduced Council and staff.

VI. Retirement Resolutions

a. The Mayor read a resolution honoring Tim Clay who retired from the City of Morganton on March 1, 2022, with 19 years' service. Tim retired as Streets Superintendent in the Public Works Department. Tim was unable to attend and will receive his resolution at a later time.

Upon motion by Councilwoman Cato, seconded by Councilman McSwain, and carried unanimously, the Council adopted Resolution #22-10 honoring retiree George Tim Clay.

b. The Mayor read a resolution honoring Tony Lowdermilk who retired from the City of Morganton on March 1, 2022, with over 27 years' service. Tony retired as Chief and Director of the Department of Public Safety. Councilwoman Cato presented the resolution to retired Chief Lowdermilk.

Tony reflected on his time working with Public Safety. He said he would like to thank each councilmember individually and the City Manager. He feels the department has progressed and moved forward over the last several years. He stated, "If you love what you do you never have to go to work" and that he loved every day he came in over the last 27 years.

Upon motion by Councilman Hawkins, seconded by Councilman McSwain, and carried unanimously, the Council adopted Resolution #22-09 honoring retiree Tony Lowdermilk.

Upon motion by Councilman Jernigan, seconded by Councilwoman Cato, and carried unanimously, Council declared a weapon, Glock model 45, serial number BSTF714 and Cairnes model # 1044DSW fire services helmet as surplus, sold for one dollar, paid by the City Manager, and presented to retired Chief Tony Lowdermilk

VII. Public Advocacy Issues and Strategies

a. Presentation on Homeless Camps – Staff presented to Council information regarding clean-up of past homeless camps, costs, photos, man-hours, etc. The City Manager shared a PowerPoint presentation showing various encampments, their clean-up, and the amount of public money spent on clean-up of these encampments.

Mike Kirby, Code, Enforcement Officer, addressed the nuisance process and previous nuisance violations, public health issues and abatement. Captain Jason Whisnant of Public Safety addressed increased calls for trespassing, panhandling and litter, as well as liability issues when allowing homeless persons on private property.

Councilman McSwain stated that no-one thinks anyone should have to live in conditions such as those we saw on the PowerPoint. He stated the Council's job is to protect all of our citizens, property owners and homeless who are part of our community. However, since July 1 over \$16,000 of tax-payer money has been spent for clean-up. He stated that maintenance workers are anxious about cleaning-up and being stuck with a needle. He wanted to reaffirm there are excellent people and services in our community for those who want to find help.

Councilwoman Cato stated we live in a community with a big heart. The local non-profits are available to serve those who need our help, but the homeless also need to realize they have a responsibility to be a part of the community.

Councilman Jernigan echoes what has been said also saying it is a complicated issue and that every city seems to be facing the same issue. He said he feels lucky to be in a city like Morganton with so many service providers.

b. North Carolina School of the Deaf Director Mark Patrick had a last minute scheduling conflict and will share his presentation at the April, 2022, Council meeting.

c. The Mayor announced upcoming events including the ACC Chili Cook-off Drive Through to be held on Thursday, March 10 in front of the Community House and the continuing Art in the Hall at City Hall with work by Desirae Lee, Artist-in-Residence with TOSS, and sketches from Rene Gaete Mora's Middle School figure drawing workshop.

The Mayor also shared the shows upcoming at CoMMA which include Sidewalk Prophets, March 10; Lynn Trefzger, March 12; Sons of Mysterio, March 19; Hairspray, March 21; Rhonda Vincent & The Rage, March 26; and Tannahill Weavers, March 31.

Manager also shared there will be Special Public Input Meeting on April 4 at 4:30 to discuss renovations at Bethel Park.

VIII. North Carolina Municipal Power Agency Number 1 Update – The City Manager stated there were no updates at this time.

IX. Consent Agenda – The City Manager presented the Consent Agenda and asked if any items should be removed; no request was made.

Upon motion by Councilwoman Cato, seconded by Councilman McSwain, and unanimously carried, the Consent Agenda was approved and each individual item adopted as stated, those being as follows:

A. Approved minutes as submitted for a Regular Meeting held February 7, 2022 and a Closed Session held on February 7, 2022.

B. Approved the Urban Archery Season for 2023 in accordance with the regulations established by the North Carolina Wildlife Resources Commission and authorized the City to submit a Letter of Intent to participate in the season.

C. Approved the Downtown Calendar of Events for 2022 and Ordinance #22-09 Scheduling Temporary Closures of Certain State Highways for City Sponsored Special Events for 2022.

D. Approved the date for advertisement of unpaid real estate tax accounts for April 6, 2022.

E. Awarded a contract with AECOM Technical Services of North Carolina, Inc. in the amount of \$40,091.00 to perform Electric Services Department GIS Data Structure Upgrades and mapping project.

F. Awarded a contract to Midstate Contractors of Hickory, NC, in the amount of \$78,031.73, to perform the Public Safety Shooting Range Upgrades Project.

X. Items Removed from Consent Agenda – There were no items removed

XI. New Business

A. Public Hearings

1. Public Hearing and Consideration of an Economic Development Agreement for Local Incentives for Project Highlander

The Mayor opened the public hearing at 7:19 p.m.

BDI Director Alan Wood stated that a well-established regional manufacturing business has recently acquired a manufacturing facility in Morganton, and intends to renovate and upgrade that location, including improved internal arrangements, a new loading dock, and upgraded utilities. This company, identified for purposes of confidentiality as “Project Highlander”, estimates the total cost of this work at \$5.2 million, and anticipates creating 100 new jobs with pay meeting or exceeding the average county wages.

The Rural Infrastructure Authority recommends a building re-use grant of \$200,000 for this project, which represents \$2,000 for each of the 100 new jobs. BDI has asked the City of Morganton to be the applicant to the State for this grant. Burke County would also participate, by sharing equally in the 5% local match which would be required. The City and County each pay \$5,000 toward the \$10,000 total administrative costs.

Additionally, Project Highlander is applying for a \$250,000 OneNC grant to assist with the upfit of the new facility. There is a 25% or \$62,500 local match required for this grant. The City of Morganton and Burke County will share in the local match as described in the local economic development agreement.

The City of Morganton and Burke County propose economic development grants, which consist of grants equivalent to 50% of the taxes to be paid on the new taxable investment for three (3) consecutive years beginning in FY 2023-24, to be used as the match. Based on the estimated taxable investment of \$5.2M and on Morganton’s current tax rate of 57 cents, their allotment would be \$14,820.00 annually or \$44,460.00 in total. Based on the County’s current tax rate of 69.5 cents, the County’s portion would be \$18,070.00 annually for three (3) years or \$54,210.00 in total. (This is for demonstration purposes only based on investment approximation - actual incentive may vary.)

There being no public comment, the Mayor closed the public hearing at 7:22 p.m.

Upon motion by Councilman Hawkins, seconded by Councilwoman Cato, and carried unanimously, the Council approved a local economic development incentive, jointly with Burke County, for the local match to the \$250,000 OneNC grant, and to approve a local match of \$5,000 for a building reuse grant, both for Project Highlander.

2. Public Hearing and Consideration of a Local Economic Development Incentive Agreement for Project Bravo

The Mayor opened the public hearing at 7:23 p.m.

Alan Wood, BDI, stated that a well-established local manufacturing business intends to renovate and upgrade its manufacturing facility in Morganton. This company, identified for purposes of confidentiality as “Project Bravo”, estimates the total cost of this work at \$4,100,000 and anticipates creating 25 new jobs with pay meeting or exceeding the average county wage.

The Rural Infrastructure Authority recommends a building re-use grant of \$200,000 which represents \$8,000 for each of the 25 new jobs created by this project. BDI has asked Burke County to be the applicant to the State for this grant. The City and County would each be responsible for one-half of the 5% local match of \$10,000 or \$5,000 each to pay the administrative fees for this grant.

Project Bravo has applied for a OneNC grant of \$75,000 to assist with the expansion. A 25% local match or \$18,750 is required and will be shared by the City and Burke County as described in the local economic development agreement.

The City of Morganton and Burke County propose economic development grants, equivalent to 50% of the taxes paid on the new taxable investment for three (3) consecutive years beginning in FY 2023-24, to be used as the match. Based on the estimated taxable investment of \$4.1M and on Morganton's current tax rate of 57 cents, their allotment would be \$11,685 annually or \$35,055 in total. Based on the County's current tax rate of 69.5 cents, the County's portion would be \$14,247.50 annually for three (3) years or \$42,742.50 in total. (This is for demonstration purposes only based on investment approximation - actual incentive may vary.)

There being no public comment, the Mayor closed the public hearing at 7:25 p.m.

Upon motion by Councilman McSwain, seconded by Councilman Hawkins, and carried unanimously, the Council approved a local economic development incentive, jointly with Burke County, for the local match to the \$75,000 OneNC grant, and to approve a local match of \$5,000 for a building reuse grant, both for Project Bravo.

3. Public Hearing and Consideration of Local Incentives for Project It's About Time

The Mayor opened the public hearing at 7:26 p.m.

BDI's Alan Wood stated that a national manufacturing business, identified for purposes of confidentiality as Project It's About Time, has acquired a manufacturing facility in Morganton, which it has renovated, expanded and upgraded. This company now hopes to expand its operations by building a large new industrial facility in the Burke Business Park off Kathy Road, owned by BDI. The company estimates the total cost of its proposed new facility at \$25,000,000 and anticipates it would create approximately 72 new jobs with pay meeting or exceeding the average county wages.

In order to entice this company to build its facility in the Burke Business Park, BDI proposes to convey the necessary land (about 23 acres) without consideration. BDI sees such an inducement as entirely reasonable, since the Park has been in existence more than 15 years with no development. Attracting this first user will help to bring other users to the park. BDI was established as a joint effort of the County of Burke, the City of Morganton, and three other towns in Burke County. All of these funding partners would have to agree in order for BDI to gift this property as proposed.

Such a grant/gift of valuable land must be considered an economic development incentive under North Carolina law. Even though the City's involvement would be indirect—through BDI—a public hearing is required before approval. The County and the other towns are also being asked to consider such approvals.

There being no public comment, the Mayor closed the public hearing at 7:30 p.m.

Upon motion by Councilman Jernigan, seconded by Councilwoman Cato, and carried unanimously, the Council endorsed and approved plans of BDI to grant and convey approximately 23 acres of property in the Burke Business Park as incentive for that industry identified as Project It's About Time.

4. Public Hearing and Consideration of a Rezoning Request of 45.76 acres Located at 436 Lost Corner Road from Residential Low-Conditional Use (RL-CU) to Low Intensity District (LID)

The Mayor opened the public hearing at 7:31 p.m.

Development Director Phillip Lookadoo stated this property is currently zoned Residential Low Conditional Use (RL-CU). An application was submitted to rezone the property to Low Intensity District (LID). The property encompasses approximately 200 feet of road frontage along Lost Corner Road. It is adjacent to LID zoned parcels to the east and north and EID zoned parcels to the west and south.

The property has direct access from Lost Corner Road which is designated as a local street. Water and sewer are both available to the site.

Lookadoo said the City's 2030 Future Land Use map indicates that the subject parcel and the surrounding area would be most suitable as staying in the Residential Low land use category, which matches the rezoning request of converting to the modern zoning ordinance LID designation.

The Planning and Zoning Commission, at their regularly scheduled meeting, held on February 7, 2021, voted 8-0 in favor of a motion stating that the proposed rezoning is consistent with the Mission 2030 Land Development plan and to recommend approval this request to City Council.

There being no public comment, the Mayor closed the public hearing at 7:33 p.m.

Upon motion by Councilwoman Cato, seconded by Councilman Hawkins, and carried unanimously, the Council recognized that the City of Morganton Future Land Use Map reflects that the subject parcel of this rezoning request is currently designated as "Residential Low" and thereby the rezoning is consistent with the Mission 2030 Land Development Plan.

Upon motion by Councilman McSwain, seconded by Councilman Jernigan, and carried unanimously, the Council adopted Ordinance #22-08 for a Map Amendment of 45.76 acres of property located at 436 Lost Corner Road from Residential Low Conditional Use (RL-CU) to Low Intensity District (LID).

5. Public Hearing and Consideration of a Zoning Ordinance Text Amendment to Section 4.4 Landscaping and Screening Standards, subsection 4.4.3.2 Type 2 Buffer Yards to Enhance the Requirement of the Buffer Yard Type by Including More Uses

The Mayor opened the public hearing at 7:34 p.m.

Development and Design Director, Phillip Lookadoo, asked Council to consider the following amendment:

Amend Section 4.4.3.2 as follows (Additions are double underlined and deletions are struck through):

4.4.3.2 Type 2 Buffer Yards: Non-residential Development (~~Excluding EID~~) Adjacent to Any Residential ~~adjacent to any type of development of lower intensity (not including development within an Exclusive Industrial District).~~

Several uses are permitted under the ordinance that, when developed by ordinance, are not required to have no buffer yard. For example, a new manufacturing plant, permitted under the High Intensity District (HID) zoning designation, can be constructed, with no buffer yard, adjacent to uses such as a City Park, School, Small Office Park, or vacant property that could serve as residential in the future.

This text amendment would require a Type 2 Buffer Yard for developments adjacent to any land use of lower intensity, as is currently required when adjacent to a residential use.

The Planning and Zoning Commission, at their regular meeting held on February 7, 2022, voted unanimously (8-0) in favor of a motion recognizing the amendment's compliance with the Mission 2030 Plan and recommending approval of the proposal to City Council.

There being no public comment, the Mayor closed the public hearing at 7:36 p.m.

Upon motion by Councilman Hawkins, seconded by Councilwoman Cato, and carried unanimously, the Council adopted Ordinance #22-11 amending Section 4.4.3.2 of the City of Morganton Zoning Ordinance as proposed by staff and recommended by the Planning and Zoning Commission, consistent with the City of Morganton 2030 Land Use Plan, by providing buffering between non-residential development and land uses of lower intensity.

B. Other Business

1. Consideration of Approval of Memorandum of Agreement with NCLM / MAPS Group for Assessment Center for Selection of the Director of Morganton Public Safety

The City Manager stated that with the retirement of Chief Lowdermilk, staff is proceeding with the process of selecting the next Director of Public Safety. This critical position requires a broad range of skills, talents, and abilities and is the one of the most (if not the most) visible department heads who engages with the public. To assist in the selection process, staff is recommending the use of an assessment center to help identify the candidate who has the skills to be successful in this important position. The assessment center will utilize the MAPS group, a NC firm specializing in public sector HR consulting, to work with City leadership, staff, and the public to identify critical knowledge, skills, and abilities needed for the position. MAPS will design various exercises and assessment tools, conduct the activities, and facilitate the evaluation of candidates. At the conclusion of the center, feedback will be provided to the candidates as needed. The process should begin in April and it is the plan to have the position filled in July. The cost of the proposed work is \$12,000.00 plus actual expenses estimated at approximately \$2,200.00

Upon motion by Councilwoman Cato, seconded by Councilman McSwain, and carried unanimously, the Council approved an agreement with NCLM for Job-Related Selection Process for Public Safety Director at a cost not to exceed \$14,200.

2. Consideration of Award of Contract for Audit Services

Finance Director Jessie Parris stated that the City was notified by our current auditor, Elliott Davis, in December that the firm is disengaging from all Governmental audits. In response, City Staff sent Request for Proposals for Audit Services on January 11, 2022. We received three proposals on February 11, 2022. Below are the details of the three proposals received:

1. Thompson, Price, Scott, Adams & Co., P.A.

FY 2021/2022	\$39,000
FY 2022/2023	\$39,000
FY 2023/2024	\$39,000

2. Martin Starnes & Associates, CPA, P.A.

FY 2021/2022	\$45,000
FY 2022/2023	\$47,250
FY 2023/2024	\$49,620

Plus, an additional \$3,500 each year for Single Audit fee.

3. Mauldin & Jenkins

FY 2021/2022	\$57,500
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FY 2022/2023	\$58,500
FY 2023/2024	\$60,000

It is the recommendation of Parris that a contract be awarded to Thompson, Price, Scott, Adams for the fiscal year 2021/2022 audit. We have received multiple positive references from current clients of the firm, and were very impressed with their submitted proposal aside from their low bid.

Upon motion by Councilman McSwain, seconded by Councilman Hawkins, and carried unanimously, the Council awarded a contract to Thompson, Price, Scott, Adams for the fiscal year 2021/2022 audit at a cost of \$39,000.

3. Consideration of Award of Contract for Underground Electric Work

The City Manager stated the Electric Department recently performed a bid opening for the selection of a contractor to replace the aging underground electric systems in various residential neighborhoods.

This project involves the trenching and installation of PVC conduit and underground electric wire to replace the existing direct buried underground electric wire at various residential developments. The direct buried wire has reached the end of its usable life span, and is beginning to cause and prolong power outages on our system.

Informal bid proposals were received by the City of Morganton Electrical Services Department on Wednesday March 2, 2022. Two bids were submitted for the project. The lowest responsive, responsible bid was submitted by Carl Grigg Electric & Supply Inc. of Shelby NC. The remaining bid was submitted by Lee Electrical Construction, LLC.

The project was bid as a unit cost project. City staff recommends contracting with Carl Grigg Electric & Supply based on the unit cost submitted as indicated. The 2021/2022 Electric budget includes \$80,000 for underground replacement.

Upon motion by Councilman Hawkins, seconded by Councilwoman Cato, and carried unanimously, the Council approved a contract with Carl Grigg Electric & Supply Inc. of Shelby NC, at unit costs as described in the attached bid tabulation, for a total amount not to exceed \$80,000 for underground installation projects.

4. Consideration of Award of Contracts for Marketing at CoMMA

The City Manager stated that over the past 6 months City staff and members of the CoMMA ad-hoc committee have been brainstorming on how to update the marketing of CoMMA. The old ways are not reaching the younger population and especially anyone new moving to the area. Staff wishes to work with a company called Custom Marketing Insights and Solutions. This company is exactly what we is needed and provides an

opportunity to reach people interested in Cultural Arts and Entertainment through media that is being used today: Social media and Internet TV.

It is the staff's recommendation that CoMMA contract with *Custom Marketing Insights and Solutions* for 3 months starting April 1, 2022 in order to take advantage of this new marketing for the new season. Funding for this contract is from General Fund revenues. It is important to remember the City has received over \$300,000 in grants from the shuttered venues program.

Additionally, staff is proposing a new signage package to better identify CoMMA. The package will further promote CoMMA as a performing arts theater. Staff recommends a contract with SpeedPro of Charlotte. The price for this signage fully installed is \$48,262.50. There is currently \$25,000 included in the budget for new signage.

Per the 2018 Downtown Masterplan recommendations, CoMMA Performing Arts Center has pursued some type of graphic for the exterior of the building. There is no easily identifiable signage on the building until you get up to the front door. It was determined that any graphic needed to include the CoMMA name while getting the message across about what we do. After several layouts, a look for the signage was determined. This provides signage visible from the south and from the west views. This investment will have a large impact on CoMMA and its attempt to reach new patrons.

The signage size does meet the requirements of the sign ordinance and has been discussed with the Development and Design Department.

Upon motion by Councilwoman Cato, seconded by Councilman McSwain, and carried unanimously, the Council awarded a contract to Custom Marketing Insights and Solutions for 3 months in the amount of \$11,100.00, for marketing of CoMMA.

Upon motion by Councilman Jernigan, seconded by Councilman Hawkins, and carried unanimously, the Council awarded a contract to SpeedPro for new signage at CoMMA in the amount of \$48,500.

Upon motion by Councilwoman Cato, seconded by Councilman McSwain, and carried unanimously, the Council approved a budget amendment (Ord. #22-10) in the amount of \$34,600.

XII. Other Items from City Manager and City Council Not on Agenda

XIII. Reports – Reports were distributed to Council members.

XIV. Adjournment –The Mayor adjourned the meeting at 7:49 p.m.

Preparation of Minutes. These minutes were prepared by Mikela D. Russell, City Clerk. Copies of all resolutions, ordinances and orders referenced in these minutes are intended to be incorporated into these minutes as if fully set forth herein. Prior to including them into the official minute book, the minutes have been read and approved by the City Manager and the City Attorney, then distributed to each member of the City Council for further review and final approval, at a subsequent Council Meeting.

Mayor

City Clerk